



Do you receive Food Stamps?

We have good news!

Do you receive Food Stamps?

Beginning in February of 2008, most customers are approved for Food Stamps for 12 months. This saves you the need to re-apply every six months.

What do I have to do instead?

After four months, the Food Stamp office will send you a form. This form will ask about your income, expenses, and other changes. You must answer the questions and return the form immediately. An example of the form is on the back of this flier.

What happens if I don't turn in the form?

Your Food Stamps will be delayed if you don't return this form. After awhile, your Food Stamps will be CUT-OFF.

What if I have questions?

Call the Food Stamp office at 202-724-5506.

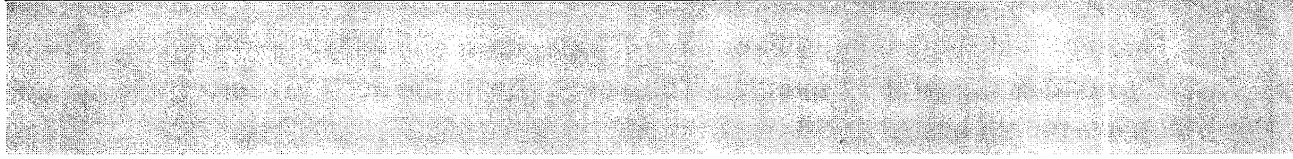
**Your Food Stamps will end if
 you do not return this form!**

Case No: _____
 Report Month: _____

You must submit a report about your household to keep getting Food Stamps. We need the information asked for on this form to see if you are still eligible and to compute the amount of your monthly benefits. When you answer the questions, you must give information for everyone included in your food stamps. This includes parents or spouses who live with you but are not included in your Food Stamps because of their immigration status. This also includes information for sponsors of aliens, even if the sponsor does not live in your home. You can use a separate sheet of paper to explain any of your answers or give more information. Any separate sheet of paper must be sent in with this form. You must complete, sign and return this form to us by the 10th day of the report month listed above on this form. **IF YOU NEED HELP TO COMPLETE THIS FORM, CALL YOUR WORKER.**

1. YES NO DID ANYONE WORK OR RECEIVE INCOME FROM WORK DURING THE LAST 30 DAYS? ENTER THE AMOUNT OF PAY BEFORE TAXES (GROSS AMOUNT). **ATTACH PROOF.**

		Who	Pay Date	Amount	Pay Date	Amount	Pay Date	Amount	Pay Date	Amount
IF YES	1.									
	2.									



2. YES NO DID ANYONE GET ANY TYPE OF INCOME OTHER THAN WAGES OR PUBLIC ASSISTANCE? **ATTACH PROOF OF OTHER INCOME.**

		WHO	AMOUNT	DATE	HOW OFTEN RECEIVED	SOURCE
IF YES	\$					
	\$					

3. YES NO DID ANYONE HAVE ANY OTHER CHANGES OR EXPECT ANY CHANGES IN THE COMING MONTHS, SUCH AS JOB LOSS, PERSON(S) MOVED INTO OR LEFT HOME, CHANGE IN ADDRESS, OR CHANGE IN SHELTER COST.

ATTACH PROOF OF INCOME/RESIDENCE/EXPENSE CHANGES.

IF YES	WHAT EXPLAIN	WHO	WHEN(DATE)	AMOUNT

5. YES NO DID ANYONE PAY CHILD SUPPORT TO SOMEONE WHO DOES NOT LIVE IN THE FOOD STAMP HOUSEHOLD? **ATTACH PROOF OF AMOUNT PAID.**

IF YES	WHO PAID	FOR WHOM	AMOUNT

4. YES NO DID ANYONE PAY FOR CHILDCARE OR CARE FOR A SICK OR DISABLED PERSON? **ATTACH PROOF OF AMOUNT.**

IF YES	WHO PAID	FOR WHOM	AMOUNT

6. YES NO DID ANYONE HAVE CHANGES IN RESOURCES, LIKE BANK ACCOUNTS? **ATTACH PROOF.**

IF YES	WHAT	WHO

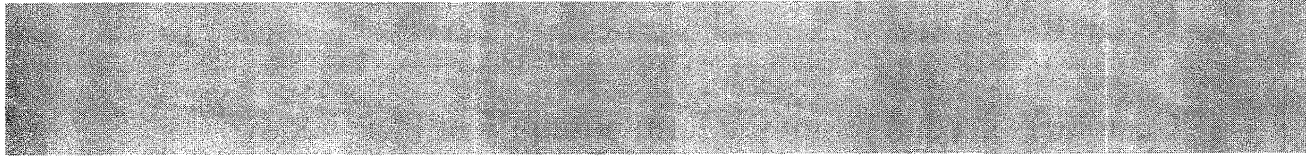
CERTIFICATION: I believe that all of my information on this form is correct. I have reported all of my changes on this form. I know that if I give any false information, I may be breaking the law.

I know that because of the changes in income I reported on this form:
 1) that my Food Stamp and/or cash benefits may be reduced; or
 2) that my Food Stamp and/or other benefits may be stopped.

DAYTIME PHONE NUMBER: _____

 Signature

 Authorized Representative



NOTICE

- If this form is late or incomplete, you may not get your food stamps on time.
- If you DO NOT return this form, we will close your Food Stamp case.
- If your case is closed, you may need to complete a new application.
- If you disagree with a decision to reduce or stop your benefit(s), you have the right to a fair hearing. You will be sent a notice about any reduction or stoppage of your benefits

PENALTIES FOR FRAUD: If you break the rules, then you could be fined and go to prison for up to 20 years. You may also lose your benefits for one year for the first violation, two years for the second violation, and permanently for the third violation.

YOUR RIGHT TO A HEARING

If you think that DHS has made a mistake, then you can get a Fair Hearing. At the Fair Hearing you can give the reasons for your appeal. You can ask someone else to speak for you. This can be an attorney, a friend, a relative, or someone else. You can also bring witnesses and present evidence. If you want free legal advice, call us for information. If you appeal within 10 days from the due date, your cash and medical benefits will continue until a hearing decision is made, but your food stamp benefits will not continue unless you complete the interim reporting form. You may ask for a hearing by calling your worker, the Office of Administrative Review on 698-4650 or the Office of Administrative Hearings on 727-8280.